



Enrollment Agreement for Eligible Career Pathway Program Students

This Enrollment Agreement for Eligible Career Pathway Program Students contained in this packet constitutes a binding contract between the Student and HCI College upon completion and acceptance.

READ THIS AGREEMENT CAREFULLY AS THIS IS A LEGAL AND BINDING CONTRACT

SELECT CAMPUS:

Main Campus

West Palm Beach Campus

1764 N. Congress Ave, Suite 200, West Palm Beach, FL 33409
1760 N. Congress Ave, Suites 101 and 102, West Palm Beach, FL 33409
Office: 561-586-0121

A Branch of West Palm Beach

Fort Lauderdale Campus

1201 W. Cypress Creek Road, Suite 101, Fort Lauderdale, FL 33309
Office: 954-626-0255

SELECT PROGRAM:

Medical Assisting (10 Months, 855 Clock Hours, 36 Credits) FORT LAUDERDALE

Veterinary Assisting (10 Months, 720 Clock Hours, 35 Credits) WEST PALM BEACH & FORT LAUDERDALE

APPLICANT INFORMATION:

Name:

LAST FIRST MIDDLE

Address:

STREET ADDRESS CITY/STATE ZIP/POSTAL CODE

Phone Number:

AREA CODE

Email:

SSN:

____ - ____ - ____

Date Of Birth:

____ / ____ / ____
MONTH DAY YEAR

Emergency Contact:

NAME RELATIONSHIP PHONE NUMBER

Citizenship:

U.S. Citizen Permanent Resident M-Visa Student Other – Home Country: _____

Gender:

Male
 Female

Race (Optional):

American Indian/Alaska Native Asian Black/African American Race/Ethnicity Unknown
 Native Hawaiian/Pacific Islander White Hispanic/Latino

INITIAL

The College's Eligible Career Pathway Program (ECPP) Course is not accredited by any accrediting agency.

If the Student does not have a high school diploma or recognized equivalent, the Student is required to be enrolled in the College's ECPP Course in order to be enrolled in the College's diploma programs. The Student must remain concurrently enrolled in both the ECPP Course and diploma program until the Student successfully passes the GED Examination. Failure to do so will result in termination of the Student's enrollment in both the ECPP Course and diploma program.

Additional Terms and Conditions: The Student has had the ECPP Course he or she is enrolling in fully and completely explained to him or her and agrees to abide by the terms listed in the Enrollment Agreement (hereinafter called the "Agreement") and by all the policies and procedures of the College. This Agreement, the Enrollment Agreement for the diploma program, and the College Catalog constitute the entire Agreement between the College and the Student. The Student understands that if the Agreement is accepted by the College, it shall be deemed a binding contract.

No Credit: No college credit shall be earned or awarded as a result of successful completion of the ECPP Course or any portion of it.

Attendance Policy: Students are required to attend the ECPP Course. If a student in the ECPP Course falls below 75% attendance in one module, he/she will be advised by the GED Coordinator, or designee, that continued attendance rates below the 75% standard may result in the student being withdrawn from both the ECPP Course and the diploma program, regardless of the rate of attendance in the diploma program. If a student again falls below 75% attendance in the ECPP Course, he/she may be withdrawn from both the ECPP Course and the diploma program, regardless of the rate of attendance in the diploma program. If the student falls below the required rate of attendance for the diploma program in which the student is enrolled, the student may be withdrawn from both the ECPP Course and the diploma program.

GED Testing Requirements: Students are required to attempt the GED by the end of their sixth month of attendance. If the student does not pass the GED on the first attempt, he/she will be required to continue attending the ECPP Course and will be rescheduled to attempt the GED at a date determined by the College, but prior to the beginning of the last term or module. If the student fails the second attempt, he/she will be required to continue attending the ECPP Course and will be rescheduled to attempt the GED at a date determined by the College, but prior to the beginning of the last term or module. A student may be granted the opportunity to attempt the GED prior to the end of the sixth month of attendance at the discretion of College.

Cost: There is no cost for the Student's enrollment in the College's ECPP Course. Accordingly, the College's refund policies do not apply to the Student's enrollment in the College's ECPP Course.

Complete Agreement: This Agreement, the Enrollment Agreement for the diploma program, and the College Catalog contains all the terms and conditions of my enrollment at the College and takes precedence over any other Agreement between the Student and the College, oral or written, executed prior to this Agreement date. This Agreement is not binding until accepted by an authorized official of the College, whose name and signature shall be provided in the box on the final page of this Agreement.

Non-Discrimination Statement: The College will not deny admission because of race, color, religion, ancestry, national origin, age, non-disqualifying disability, gender, sexual orientation, marital status, or veteran status.

INITIAL

Students must read and initial each of the following statements (I-X):

INITIAL

I. I understand that I am required to remain enrolled in both the ECPP Course and in the relevant diploma program in order to remain as an Eligible Career Pathways student.

INITIAL

II. I understand that I must meet the attendance requirements for both the ECPP Course and in the relevant diploma program in order to remain as an Eligible Career Pathways student.

INITIAL

III. I understand that I must attempt the GED on the date determined by the College and that if I do not do so, I may be withdrawn from the Eligible Career Pathways Program.

INITIAL

IV. I understand that I will be required to attend weekly advising sessions until I earn my GED

INITIAL

V. I understand I must attend orientation for Eligible Career Pathways students prior to starting classes.

INITIAL

VI. I understand that the College will pay for my first attempt at each section of the GED, but that I will be responsible for any required subsequent attempts.

INITIAL

VII. I understand that all College policies and procedures regarding conduct and behavior apply while attending the ECPP Course.

INITIAL

VIII. I have received and reviewed a copy of the College's catalog located at www.HCI.edu.



INITIAL

IX. I have read and understand this Agreement and I acknowledge receipt of an exact copy of the same.

INITIAL

X. I understand that this Agreement and my program Enrollment Agreement contain all the terms of my enrollment and acknowledge that no verbal statements have been made contrary to what is contained in these Agreements.

INITIAL

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THIS ENROLLMENT AGREEMENT. I UNDERSTAND THAT THIS IS A LEGAL AND BINDING AGREEMENT BETWEEN THE COLLEGE AND MYSELF. ADDITIONALLY, I HAVE RECEIVED A COPY OF THIS ENROLLMENT AGREEMENT AND HAVE READ THE CURRENT CATALOG.

Student's Signature

Print Name

Date

Parent/Guardian Signature

Print Name

Date

Admissions Representative's Signature

Print Name

Date

FOR INTERNAL COLLEGE USE ONLY

This agreement is _____ accepted _____ rejected.

College Official's Signature

Print Name

Date

INITIAL