



Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP), in cooperation with the Commission on Accreditation of Allied Health Education Programs (CAAHEP)



# 2019 Annual Report

CoAEMSP Letter of Review (LoR) / CAAHEP Accredited (Initial and Continuing) programs must complete the CoAEMSP Annual Report for Paramedic level students/graduates ONLY and submit THIS Excel annual report template which represents all cohorts that have graduated in 2019. No PDF or paper copy versions of this report will be accepted.

**~ Remember ~  
The filing deadline is May 15, 2021**

<=== Hovering your cursor over a cell with a red triangle in upper right corner reveals text. Try it.

CoAEMSP Program #:  (the 600XXX number assigned by CoAEMSP)

Sponsoring Institution:

City:

State:

Accreditation Status:

Did cohorts (classes) graduate in the 2019 calendar year?

Direct Website URL (Link) to the Paramedic Program's Homepage Listing Published Outcomes:

- CAAHEP Policy V.A.4.: The sponsor must maintain, and make available to the public, current and consistent summary information about student/graduate achievement that includes the results of one or more of the outcomes assessments required.
- CoAEMSP Policy IV.D.: All programs (accredited and LoR) must publish their latest annual outcomes results for the National Registry or State Written Exam, Retention, and Postive Job Placement on the paramedic program's homepage of their website. At all times, the published results must be consistent with and verifiable by the latest Annual Report of the program.

Should you have questions as you work through the Annual Report, please contact Lynn at (214) 703-8445 ext 115 or [annualreports@coaemsp.org](mailto:annualreports@coaemsp.org)

## Outcomes Summary

600764

HCI College

Number of cohorts (classes) that graduated in 2019:

4

### RETENTION / ATTRITION

The Retention threshold set by the CoAEMSP is 70% and based on the percentage of students enrolled in the Paramedic program who started on the enrollment date and graduated. The success of Retention will be computed using the total number of students that completed in the most recent reporting year (2019) and is calculated by determining Attrition (the number of students who dropped out divided by the total number of students enrolled). Once the Attrition percentage has been determined, then the Retention percentage is 100% minus the Attrition percentage. Programs must follow and report attrition/retention as specified by their sponsor institution policy. In situations where there is no sponsor institution policy, the program may not count students as attrition if they withdraw or are dropped from the program before a maximum of 25% of the total Paramedic educational program hours including all phases (i.e., didactic, lab, clinical, field experience, and capstone field internship) are concluded.

Retention Threshold 70%	Cohort #1:	Cohort #2:	Cohort #3:	Cohort #4:						Reporting Year Totals
Enrollment Date mm/dd/yyyy =>	5/7/2018	9/4/2018	1/7/2019	1/7/2019						
On-time Graduation Date mm/dd/yyyy =>	4/27/2019	8/24/2019	12/21/2019	12/21/2019						
<b>Total # of Students enrolled in this cohort</b>	<b>11</b>	<b>21</b>	<b>35</b>	<b>10</b>						<b>77</b>
<b>Academic Reasons for Attrition:</b>										
*(answer required for each academic category or results will not calculate.)										
*Number dismissed due to grades	0	1	0	0						1
*Number withdrew due to grades	0	0	0	0						0
*Number due to other academic	0	0	13	0						13
<b>Subtotal # Academic Attrition Reasons</b>	<b>0</b>	<b>1</b>	<b>13</b>	<b>0</b>						<b>14</b>
<b>Non-academic Reasons for Attrition:</b>										
*(answer required for each non-academic category or results will not calculate)										
*Number due to financial	0	1	0	0						1
*Number due to medical/personal	1	0	0	0						1
*Number due to other/unknown	2	3	0	2						7
<b>Subtotal # Non-academic Attrition Reasons</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>2</b>						<b>9</b>
<b>Total Attrition 2019</b>	<b>3</b>	<b>5</b>	<b>13</b>	<b>2</b>						<b>23</b>
<b>Total Graduates 2019</b>	<b>8</b>	<b>16</b>	<b>22</b>	<b>8</b>						<b>54</b>
<b>Attrition %</b>	27.3%	23.8%	37.1%	20.0%						<b>29.9%</b>
<b>Retention %</b>	72.7%	76.2%	62.9%	80.0%						<b>70.1%</b>

The outcome threshold of 70% has been met.

Please complete the next table below.

(For informational purposes only to check for accuracy)

Manually Calculate Attrition/Retention Results:

$$\text{Attrition} = \frac{\text{Total \# of Academic Reasons} + \text{Non-academic Reasons}}{\text{Total \# of Students enrolled}}$$

$$\text{Retention} = 100\% - \text{Attrition}$$

Are results for both the National Registry & State Written Examinations being reported? No

Which written examination results are being reported? National Registry

National Registry / State Written Examination										
The National Registry Written Examination threshold is 70% (set by the National Registry) or the State Written Examination threshold is 70% (set by the State). The success of any examination results will be computed over the most recent reporting year (2019) based on the total number of graduates attempting the examination (i.e., unduplicated head count of attempters who pass).										
National Registry / State Written Threshold 70%	Cohort #1:	Cohort #2:	Cohort #3:	Cohort #4:						Reporting Year Totals
Enrollment Date	5/7/2018	9/4/2018	1/7/2019	1/7/2019						
On-time Graduation Date	4/27/2019	8/24/2019	12/21/2019	12/21/2019						
<b>Total Graduates in Reporting Year</b>										
*(answer required for each category below) see definitions by hovering over any of the red comment triangle(s)										
	8	16	22	8						54
*Number of Graduates Attempting the Certification Examination or State License (NREMT + State)	8	16	20	8						52
*Number passing - First attempt	0	1	6	3						10
*Number passing - 3rd attempt cumulative pass rate	6	5	10	6						27
<b>Total Passing in 2019</b>	6	5	10	6						27
<b>National Registry / State Written Pass Rate Success</b>	75.0%	31.3%	50.0%	75.0%						51.9%
<b>The outcome threshold of 70% has not been met. Please continue to scroll to the right and complete ALL required questions ==&gt;</b>										

(For informational purposes only to check for accuracy)  
Manually Calculate NREMT/State Written Examination Results:

NREMT Pass Rate Success =  $\frac{\text{3rd attempt cumulative}}{\text{\# of total graduates attempting the written examination}}$

**Positive (Job) Placement**

The Positive (Job) Placement threshold set by the CoAEMSP is 70%. Positive (Job) Placement means that the graduate is employed full or part-time or volunteers in the profession or in a related field; or is continuing his/her education; or is serving in the military. A related field is one in which the individual is using cognitive, psychomotor, and affective competencies acquired in the Paramedic educational program.

Positive (Job) Placement Threshold 70%	Cohort #1:	Cohort #2:	Cohort #3:	Cohort #4:						Reporting Year Totals
Enrollment Date	5/7/2018	9/4/2018	1/7/2019	1/7/2019						
On-time Graduation Date	4/27/2019	8/24/2019	12/21/2019	12/21/2019						
<b>Total Graduates in Reporting Year</b> <i>*(answer required for each placement category)</i>	<b>8</b>	<b>16</b>	<b>22</b>	<b>8</b>						<b>54</b>
<i>*Number of Graduates employed</i>	6	11	15	6						38
<i>*Number of Graduates continuing education or serving in the military in lieu of employment</i>	0	0	0	0						0
<b>Total Positive Placement in 2019</b>	<b>6</b>	<b>11</b>	<b>15</b>	<b>6</b>						<b>38</b>
<b>Positive (Job) Placement</b>	<b>75.0%</b>	<b>68.8%</b>	<b>68.2%</b>	<b>75.0%</b>						<b>70.4%</b>

**The outcome threshold of 70% has been met.  
Please complete the next table below.**

(For informational purposes only to check for accuracy)  
Manually Calculate Positive (Job) Placement Results:

$$\text{Positive (Job) Placement} = \frac{\text{\# of graduates employed} + \text{\# of graduates continuing ed/serving in the military but NOT employed}}{\text{Total Graduates}}$$

**GRADUATE SURVEYS**

For each group of graduating students, programs are required to conduct surveys intended for graduates who are employed and have been functioning as a Paramedic and their employers within 6-12 months after graduation using the CoAEMSP required graduate survey items.

	Cohort #1:	Cohort #2:	Cohort #3:	Cohort #4:						Reporting Year Totals
Current Year Enrollment Date	5/7/2018	9/4/2018	1/7/2019	1/7/2019						
On-time Graduation Date	4/27/2019	8/24/2019	12/21/2019	12/21/2019						
<b>Total Graduates in Reporting Year</b>	<b>8</b>	<b>16</b>	<b>22</b>	<b>8</b>						<b>54</b>
<b>Total Number of Graduate Surveys Sent</b> (answer required for this category)	<b>8</b>	<b>16</b>	<b>21</b>	<b>8</b>						<b>53</b>
<b>Total Number of Graduate Surveys Received</b> (answer required for this category)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>						<b>0</b>

**Completion of the analysis and action plan boxes to the right are required ==>.**

**Provide a detailed ANALYSIS for Graduate Surveys in the box below**

We did receive any graduate survey back from these cohorts. The College will institute a plan and work with the Career Services department to collect the graduate surveys.

**Provide a detailed ACTION PLAN for Graduate Surveys in the box below**

Better promotion of the survey to get more graduates to complete the survey is needed to get a better analysis of graduate surveys. Also after review of the graduates surveys an implementation of the necessary resources and inclusion of topics will be incorporated. HCI College budget includes monies to purchase necessary new lab equipments and resources can be added through our library budget with the assistance of our librarian. Faculty and the advisory board will be part of these decisions as well. In addition, new resources have been through Fisdap and new textbooks to add to the resources provided.

**EMPLOYER SURVEYS**

For each group of graduating students, programs are required to conduct surveys intended for graduates who are employed and have been functioning as a Paramedic and their employers within 6-12 months after graduation using the CoAEMSP required employer survey items.

	Cohort #1:	Cohort #2:	Cohort #3:	Cohort #4:						Reporting Year Totals
Current Year Enrollment Date	5/7/2018	9/4/2018	1/7/2019	1/7/2019						
On-time Graduation Date	4/27/2019	8/24/2019	12/21/2019	12/21/2019						
Total Graduates	8	16	22	8						54
Total Positive Placement in 2019	6	11	15	6						38
Total Number of Surveys Sent to Employers of Graduates (answer required for this category)	6	11	15	6						38
Total Number of Surveys Received from Employers of Graduates (answer required for this category)	1	0	0	1						2

**Completion of the analysis and action plan boxes to the right are required ==>.**

**Provide a detailed ANALYSIS for Employer Surveys in the box below**

Surveys are sent to graduates at 6 months and twelve months after graduation via email. Employer surveys are sent in same time frames via email. Employer feedback was consistent with satisfaction of the students, training, professionalism and being responsible for their actions. Average ranking is a 7 on a scale from 1-10. Feedback from employers runs consistent with advisory board feedback that soft skills needs to be developed.

**Provide a detailed ACTION PLAN for Employer Surveys in the box below**

A continued effort needs to be made to get an expanded survey from additional employers. A plan for Career Services to work with graduates and employers on initial employment and six months to a year after to increase participation. Career Services will also work with students with soft skills and look into workshops to be held internally and through third party vendors.



### Satellite Locations

**\*Satellite:** Paramedic program satellite(s) are off-campus location(s) that are advertised or otherwise made known to individuals outside the sponsor. The off-campus location(s) must offer all the professional didactic (which may include any distance education delivery modality) and laboratory content of the program. Satellite(s) are included in the CAAHEP accreditation of the sponsor and function under the direction of the Key Personnel of the program. The CoAEMSP may establish additional requirements that are consistent with CAAHEP Standards and policies.

Failure to obtain CoAEMSP approval for the satellite location(s) may result in Administrative Probation and may lead to a recommendation to CAAHEP for Withdrawal of Accreditation (see CoAEMSP Policy IIIXC).

**NOTE: Students at the satellite location(s) should be identified as a separate cohort(s) on the CoAEMSP Annual Report.**

In the current year (i.e.,2021), does the program operate any satellite locations?

Yes

Number of Satellites?

1

#### List All Active Satellite Locations

Satellite Name	State	Satellite located in the same state?
HCI College	FL	Yes

## RESOURCE ASSESSMENT

Accredited programs must conduct Resource Assessment at least annually (Standard IIID) and are required to complete a Resource Assessment Matrix (RAM) which includes ten (10) categories [Faculty, Medical Director, Support Personnel, Curriculum, Financial Resources, Facilities, Clinical Resources, Field Internship Resources, Learning Resources, and Physician Interaction]. If programs have identified deficiencies in resources, an action plan and follow up are required to address those deficiencies. The Advisory Committee should be involved in both assessing the resources and reviewing the result. All resource assessment documents (i.e. student and personnel surveys, matrix, and data collection spreadsheet) are located on the CoAEMSP website.

<http://coaemsp.org/Evaluations.htm>

Were all of the Resource Assessment Matrix [RAM] categories equal to or above 80% in 2019?

Yes

**Congratulations!! All Resource Assessment Matrix categories have been indicated as Met. Please scroll down to the General Information section below.**

## General Information

- 1) Total number of hours of instruction per student in 2019 (didactic, lab, clinical, field experience, and capstone field internship, all phases of your Paramedic educational program)  (hours)
- 2) Total number of hours students were required to successfully complete prior to graduation in each environment in 2019?
- |   |                                  |         |
|---|----------------------------------|---------|
| Clinical (in-hospital, clinics, etc.)     | <input type="text" value="200"/> | (hours) |
| Field Experience (not including Capstone) | <input type="text" value="160"/> | (hours) |
| Capstone Field Internship                 | <input type="text" value="180"/> | (hours) |
- 3) Total number of full-time educational faculty in the Paramedic educational program (including Program Director) in 2019?
- 4) On average, how many months were required for on-time successful completion of the Paramedic educational program in 2019?  (months)
- 5) Did the Paramedic educational program have a dedicated clinical coordinator (not including the Program Director) in 2019?
- 6) Which of the following simulation modalities did the Paramedic educational program use for training in 2019?
- |  |                                  |
|--|----------------------------------|
| Task trainers (for example, IV arm, intubation head)                   | <input type="text" value="Yes"/> |
| Simple manikin (for example, CPR manikin)                              | <input type="text" value="Yes"/> |
| Intermediate (non-programmable manikin with multiple simulation tasks) | <input type="text" value="Yes"/> |
| Advanced manikin (fully programmable)                                  | <input type="text" value="Yes"/> |
| Virtual reality training   | <input type="text" value="No"/>  |
- 7) For the 2019 graduating cohort, how was simulation used to substitute skills required in the clinical or field experiences? (not including capstone field internships)

Please scroll down to complete the remainder of the Annual Report

8) Which of the following ranges most accurately reflected the Paramedic educational program's annual operating budget in 2019?

\$250,001 -  
\$500,000

- 9) Which professional award(s) did graduates attain upon completion of the Paramedic educational program in 2019? In addition, what percentage of students who graduated in 2019 earned the award identified?

Please note: All percentage cells must contain a number, should not be left blank, and cannot exceed 100%.

		Percentage of total graduates who received this award
Certificate/Diploma	<input type="text" value="Yes"/>	<input type="text" value="100"/> %
Associate Degree	<input type="text" value="N/A"/>	<input type="text" value="0"/> %
Baccalaureate Degree	<input type="text" value="N/A"/>	<input type="text" value="0"/> %
		<b>100 % Total</b>

- 10) Has the Program Director attended ACCREDITCON?

List the year(s) attended:

2018 and 2019

- 11) Has any other personnel associated with the Paramedic educational program attend ACCREDITCON?

List the name(s), title(s), and year(s) attended:

Steve Permenter 2019

- 12) Has the Program Director attended a CAAHEP/CoAEMSP Accreditation Workshop?

List the month/year(s) attended:

Jul-18

- 13) Has any other personnel associated with the Paramedic educational program attended a CAAHEP/CoAEMSP Accreditation Workshop?

Which Month(s) Will Cohort(s) Begin in the 2021 Calendar Year?

January, May, September

Which Month(s) Will Cohort(s) Graduate in the 2021 Calendar Year?

April, August, December

Yes

By selecting "Yes", I attest that the information in this submission is true and correct, and an accurate description of the paramedic program.

Program Director Name: Philippe Botting

Date of Submission: 5/14/2021 (m/d/yyyy)

**Thank you for completing the 2019 Annual Report.  
Be sure to check your data then submit this completed template  
no later than May 15, 2021 by emailing [annualreports@coaemsp.org](mailto:annualreports@coaemsp.org)**