



1764 N. Congress Avenue  
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# Student Enrollment Agreement

THIS AGREEMENT, TOGETHER WITH THE SCHOOL CATALOG, CONSTITUTES A BINDING CONTRACT BETWEEN THE STUDENT AND THE SCHOOL UPON ACCEPTANCE BY THE SCHOOL. READ APPLICATION THOROUGHLY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

STREET ADDRESS CITY/STATE ZIP/POSTAL CODE

Telephone: (Home) \_\_\_\_\_ (Business or Cellular): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ DOB: \_\_\_\_\_ Gender: Male / Female

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## FIRE SCIENCE DIPLOMA PROGRAM

**\$85.00 per credit hour**

Start Date: \_\_\_/\_\_\_/\_\_\_ Anticipated End Date: \_\_\_/\_\_\_/\_\_\_

The Fire Science Program is offered for Certified Firefighters and Inspectors who are seeking career advancement and/or recertification. The program offers the training and courses required to allow the student to apply for certification as Fire Officer I, Fire Officer II, Fire Inspector and Instructor I, II, and III. Credits Per Class.....3

Tuition per class..... \$255.00  
 Registration Fee ..... \$ 15.00  
 On-Line Lab Fee..... \$ 75.00

## ASSOCIATE OF SCIENCE DEGREE IN FIRE SCIENCE

Start Date: \_\_\_/\_\_\_/\_\_\_ Anticipated End Date: \_\_\_/\_\_\_/\_\_\_

**Associate Degree in Fire Science.....\$ 85.00 per credit hour... .....60 credits**

Tuition \$5100.00  
 Other Fees \$ 450.00  
 Total Fees \$5550.00

Length of Program 2 years (24 months)  
 Additional cost of books approximately \$690.00

## **ADMISSION REQUIREMENTS**

1. 18 years of Age
2. High School Diploma or G.E.D.
3. Completed application and enrollment form.
4. State Certified Fire Fighter
5. Drivers License or Government issued photo ID

## **METHODS AND TERMS OF PAYMENT**

Payment may be made BY CASH, CHECK (made out to Health Career Institute or HCI)

CREDIT CARD: VISA, MASTERCARD or AMERICAN EXPRESS.

Tuition and related fees are due in full at time of registration and acceptance of the enrollment agreement.

## **PROGRAM REFUND POLICY**

Should a student's enrollment be terminated or cancelled for any reason, all refunds will be made according to the following refund schedule:

- All monies will be refunded if the applicant is not accepted by the school.
- Any student who withdraws prior to the end of the Drop/Add period is eligible for a full refund of refundable tuition and/or fees.
- Any student who withdraws after the Drop/Add period will not be eligible for any refund of tuition and/or fees.
- Registration and Application Fees are Non-Refundable
- The withdrawal date after the Drop/Add period will be one of the following:
  - The withdrawal date by administration
  - The date of a withdrawal/cancellation form signed by student
  - The date of withdrawal for unsatisfactory progress or the date of withdrawal for excessive absences
- Refunds will be made by check within 30 days of termination date or receipt of Drop/add, Withdrawal/Cancellation notice.

***A student can be dismissed, at the discretion of the Director and/or President, for unsatisfactory progress, non-payment of tuition and fees, or failure to comply with rules and regulations.***

